



STEADFAST

B U S I N E S S S O L U T I O N S

YOUR PARTNER FOR PROJECT,
PEOPLE AND PROCESS

CAPABILITY STATEMENT



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Who We Are

PROJECTS | PEOPLE | PROCESS

At Steadfast Business Solutions, we bring clarity and momentum to complex projects by aligning the right people with practical processes. Whether you're planning something new, improving what already exists, or getting a project back on track, we bring a calm, capable approach and the experience to move things forward. We partner with you to work smarter, reduce risk, and achieve results that last.

Founded after a 25-year career in Australia's mining industry, Steadfast operates under the direction of Phil White, a recognised expert in project delivery, operations, and systems. That foundation of real-world experience shapes everything we do, from how we plan and manage projects to how we work with your teams on the ground.

We specialise in five core areas:

- **Project Management** – from scoping to execution.
- **Project Controls** – keeping time, cost, and risk in check.
- **Organisational Change** – guiding people through transitions.
- **Systems & Process Design** – building practical, efficient ways of working.
- **SAP Optimisation** – getting the most out of your systems and data.

When you work with Steadfast, you get more than a consultant—you get a partner who understands your environment, speaks your language, and builds solutions that work in the real world. Our team brings together practical know-how, technical depth, and a focus on what matters: helping your people do great work, safely and efficiently.



***We have a passion for bringing
out the best in people, and
ensuring things are done right,
from the start.***



Project Management

We drive projects forward with a whole-of-business lens, taking ownership from planning to completion. Our approach brings structure, clear timelines, and practical problem-solving to every stage of the project. Whether we're working to an existing scope or helping you build one from scratch, we keep things moving, manage risks early, and make sure delivery stays on track. We take a holistic view to ensure projects are aligned with your operational needs.

WHAT WE DO:

- Define clear project scope, outcomes and constraints.
- Plan and schedule tasks into realistic actions, considering critical path.
- Develop milestones, KPIs and lead indicators.
- Use live data to monitor cost, risk, and progress.
- Manage execution with flexibility – people, safety, vendors, urgency.
- Support seamless handovers and close-out activities.

Project Controls

Successful outcomes rely on smart data. Our approach to project controls gives you the visibility you need to manage risk, track costs, and keep delivery on course. We set up reporting tools, performance metrics and cost tracking that reflect what's really happening on the ground, so you can respond early, justify decisions, and avoid delays and budget blowouts.

WHAT WE DO:

- Set up project budgets, forecasts and baseline schedules.
- Track actuals vs planned using real-time data and earned value metrics.
- Monitor performance across cost, time, and scope.
- Create dashboards and reports for leadership and operational use.
- Flag risks and issues early through lead indicators.
- Support project reviews, variance analysis, and reforecasting.

"When people thrive, projects succeed."



SAP Optimisation

We help you get more out of SAP – from clean master data through to smart planning, maintenance strategies and bulk automation.

Whether you're managing shut schedules, tracking time, or keeping up with compliance, we make sure SAP is working for you, not the other way around. That means better visibility, fewer manual steps, and faster, more accurate decisions.

WHAT WE DO:

- Clean master data to support safe, cost effective and efficient maintenance.
- Automate SAP administrative tasks, e.g. time confirmations and bulk document assignment.
- Automate SAP data extraction to support reporting, budget reviews.
- Build asset hierarchies, BOMs, task lists and preventative strategies.
- Build quality assurance tools to support planning and scheduling adherence.
- Leverage site procedures, and create best practice work management standards.
- Use relationships and suppression based on live data to streamline planning and scheduling.

Systems & Process Design

We design ways of working that actually work – connecting teams, cutting out inefficiencies, and making it easier to do the job right.

Whether we're building from scratch or fixing what's not working, we focus on clear roles, lean workflows, and tools that embed consistency across your operations.

WHAT WE DO:

- Map and streamline business processes to reduce handover gaps and duplication.
- Develop fit-for-purpose tools like templates, checklists and task lists.
- Create governance models with clear accountability (RACI, workflows, approvals).
- Automate repeatable tasks using Excel-SAP integrations and macros.
- Connect systems and departments for better visibility and data sharing.
- Support rollout with documentation, training and system handover.

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Organisational Change

We support your teams through change – whether it's a restructure, system rollout, new process or project implementation. Our approach balances clear communication, practical training, and behavioural insight to reduce resistance, build capability, and keep people focused on delivery. It's not just about getting from A to B, but bringing your workforce along for the journey.

WHAT WE DO:

- Create comms and onboarding packs to explain the change clearly.
- Design and run workshops, briefings and training sessions.
- Provide leadership coaching to help managers lead through uncertainty.
- Align roles, responsibilities and team structures to the new way of working.
- Gather feedback, track readiness, and respond to what's happening on the ground.
- Reduce disruption by embedding support throughout delivery.

Strategic Services | COLLABORATIVE EXPERTISE FOR END-TO-END DELIVERY

In addition to our core capabilities, Steadfast partners with a trusted network of industry specialists who both complement and extend our service offering. This collaborative model ensures that our clients have access to a broader spectrum of expertise, without compromising on quality, consistency, or alignment with project goals.

From technical integration to creative communications, our extended team brings niche skills and proven experience across a range of disciplines. This allows us to respond flexibly to complex project needs, scale our support as required, and deliver seamless outcomes that reflect best-practice standards.

Outlined below is a brief overview of the additional services available through our collaborative network. Each one has been carefully selected to support strategic delivery, enhance project efficiency, and create lasting value.

- **Shutdown planning and weekly scheduling (MS Project / P6).**
- **SharePoint design for intranet sites and document libraries.**
- **Graphic design for internal communications and marketing.**
- **Leadership development programs and coaching.**
- **Workshop facilitation for training, onboarding, & process adoption.**
- **Workflow automation using MS Power Automate and MS Forms.**
- **Document writing and VBA coding for process automation.**
- **Custom Power BI dashboards for business intelligence.**

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Steadfast Business Solutions

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Ready to Engage?

LET'S START A CONVERSATION ABOUT HOW
WE CAN HELP YOUR PROJECT SUCCEED.



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